

**MEETING MINUTES
COMAL COUNTY WATER ORIENTED RECREATION DISTRICT**

A regular meeting of the **COMAL COUNTY WATER ORIENTED RECREATION DISTRICT** was held on the 18th day of July 2018, at **5:30 PM** at the **WORD office**, 1928 Farm to Market Road 2673, Sattler, Comal County, Texas. Board members in attendance were Doug Carver, Shane Wolf, Jennifer Bretzke, Jim Green, and Jean Robinson. Absent were Lynn Lindsay and Allen Bartram. Staff in attendance were Mike Dussere and Beverly Lopez.

5:30 PM CALL TO ORDER

Invocation and Pledge of Allegiance. **Led by Doug Carver.**

WORKSHOP AGENDA:

1. Receive Manager's report on the following subjects: **(See attached)**
 - River & Lake Conditions
 - Permit Holders
 - Summer Update
 - Boat Ramps
 - Website Proposal
 - Second Quarter Taxes
 - Recreational Study

ACTION AGENDA:

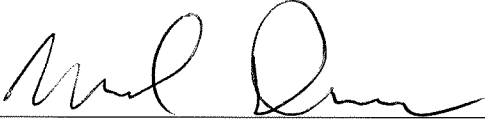
The following subjects will be discussed, considered, passed or adopted, to wit:

2. Public Comments.
3. Consider approval of interlocal agreement with Comal County for inclusion on County benefits plan. **Motion to approve by Jim, second by Jennifer, MOTION CARRIED 5-0.**
4. Discuss and consider partnership for construction improvements to re-open access to Canyon Lake Dam access road and take action as needed. **Motion to table by Jim, second by Jean, MOTION CARRIED 5-0.**
5. Authorize Manager to serve as WORD investment officer and approve investment policy for replacement fund as allowed by Chapter 324, Texas Local Government Code, and consider structure for initial investments of funds. **Motion by Jim to approve investment policy for 2018 and to name Mike Dussere as Investment Officer for WORD and to approve the initial investment schedule with Prosperity Bank, second by Jean, MOTION CARRIED 5-0.**
6. Consider ratifying Manager's decision to award Contracts 1 and 7 to next qualified bidder, Pristine Texas Rivers, due to resignation of MNM Services. **Motion to ratify decision to award contracts by Jennifer, second by Shane, MOTION CARRIED 5-0.**
7. Read, correct, and/or modify and approve the June financial reports. **Motion to approve by Jennifer, second by Jim, MOTION CARRIED 5-0.**

8. Read, correct, and/or modify and approve the minutes of the Board meeting of June 20th, 2018. **Motion to approve by Shane, second by Jean, MOTION CARRIED 5-0.**
9. Solicit agenda and workshop items for the August meeting from the public and Board. **NO ACTION.**
10. Adjourn. **Meeting adjourned at 6:52 PM.**

I, Mike Dussere, Manager of the Water Oriented Recreation District of Comal County, do hereby certify that the above MEETING MINUTES of the Comal County Water Oriented Recreation District is a true and correct account of the proceedings of said meeting.

Dated this 19 day of JULY 2018

Attested: 
Mike Dussere, Manager, W.O.R.D.

1. Receive reports from Staff on the following subjects:

- **River & Lake Conditions** – Recent rains have helped a little bit, but certainly are not a drought buster. At the WORD office, we received approximately 1.5 inches of rain but other locations in the area had more. Canyon Lake site at 903.98 feet msl, 5 feet below conservation pool. Spring Branch inflows were down to 0.0 cfs last Friday, and have risen slightly to 5.5 cfs. We do expect they will continue to rise some as the Comfort and Kerrville flows spiked around 70 cfs. When the upper river hits 0 cfs, it is not completely dry although some areas have no water. The Sattler gauge is reading 62 cfs, although a little bit of that is still runoff as the releases are closer to 55 cfs. Bottom line, we needed the rain but we still need a decent amount more.
- **Summer Update-** Businesses continue to see a decent level of activity despite the river flows. We will run a comparison from last year once all tax returns are submitted.

Canyon lake visitation levels have not been as busy as they were on Memorial Day, but we still have a large amount of people coming to the area. The Upper River still has some water, but with the lower flows overall activity levels are down. Nichol's Landing continues to have visitation, but we are seeing less people than in a normal water year.

There was scattered activity throughout the week of the Fourth of July. The Saturday after the Fourth was the busiest day for the district. However, due to afternoon rains, there were many tubers that got out of the river before the end of their float. WORD staff spent time shuttling tubers back to their outfitters. Crowds died down after about 6pm that night. The Fourth of July itself was busy, but again, rains chased people off in the late afternoon/evening.

Because of the amount of traffic at Overlook Park we have increased the frequency of our clean up contract schedule. Pristine Texas Rivers (PTR) will be at Overlook every Monday, Thursday, and Saturday. In addition to this change PTR has also added 4 more barrels on site. This has helped with the overflowing barrels, but most (if not all) barrels are full on the days PTR is down there.

Signage has been purchased to address the issue with holes at the base of the Dam above the Chute creating suction. After looking at the liability and cost of maintenance to install grates over the holes, signage was decided to be the best route to take.

- **Boat Ramps-** Ramps 5 and 7 are closed due to declining lake levels. We spoke with the County and will be jointly setting No - Wake buoys at Ramp 1 once all equipment has been received. We have not had to close off any ramps since Memorial Day, but they are packed every weekend. Parking is still an issue, but we are doing the best we can to educate our visitors on where to park to avoid a citation.

Since the resignation of MNM Services, Pristine Texas Rivers has done a great job of continuing to maintain the boat ramps.

- **Website Proposal-** The RFP has been completed and will be sent out to bid on July 27th. We have requested that bids do not exceed \$10,000 to allow room in the budget to fix any issues that may come up with the website in the future. The due date for submissions is August 15th, and we will make a decision within two weeks after all submissions are reviewed.
- **Second Quarter Taxes-** Taxes are due on the 20th - we will provide a verbal update based on taxes submitted.
- **Recreational Study-** We have contacted the Dean of Recreational Administration, Dr. Jo An Zimmerman, and a Recreational Administration Professor, Dr. Anthony Deringer, at Texas State University with information about this proposed research project. Dr. Zimmerman asked us to send her a follow up email with details of the study, but we have not yet heard back.