WORD | WATER-ORIENTED RECREATION DISTRICT OF COMAL COUNTY

EMPLOYMENT APPLICATION

The Water Oriented Recreation District of Comal County is an equal opportunity employer. The Water Oriented Recreation District of Comal County does not discriminate in employment with regard to race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service or any other characteristic protected by law.

Applicant Information

Full name: _____ Date: _____

Last *First* *M.I.*

Address: _____ Phone: _____

Street address *Apt/Unit #*

_____ Email: _____

City *State* *Zip Code*

Date Available: _____ Position applied for: _____

Location Applied for: _____

Are you a citizen of the United States? Yes ☐ No ☐

If no, are you authorized to work in the U.S.? Yes ☐ No ☐

Are you related to anyone that works at this company? Yes ☐ No ☐ If yes, who? _____

Have you ever worked for this company? Yes ☐ No ☐ If yes, when? _____

Did someone refer you to us? Yes ☐ No ☐ If yes, who? _____

Do you have a current, valid driver's license? Yes ☐ No ☐ If no, explain: _____

During the past 7 years, have you been convicted of, or have you pleaded guilty or no contest to, a felony offense? Yes ☐ No ☐

If yes, explain: _____

Education

High school: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes ☐ No ☐ Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes ☐ No ☐ Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes ☐ No ☐ Degree: _____

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References

Please list three professional references.

Full name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____ Email: _____

Full name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____ Email: _____

Full name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____ Email: _____

Previous Employment

Please list the last 10 years of jobs, contracts, or volunteer work and include a contact for each. Add additional pages if needed.

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Your Title: _____ From: _____ To: _____

Responsibilities: _____

May we contact your previous supervisor for a reference? Yes ☐ No ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Your Title: _____ From: _____ To: _____

Responsibilities: _____

May we contact your previous supervisor for a reference? Yes ☐ No ☐

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Company: _____ Phone: _____

Address: _____ Supervisor: _____

Your Title: _____ From: _____ To: _____

Responsibilities: _____

May we contact your previous supervisor for a reference? Yes ☐ No ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Your Title: _____ From: _____ To: _____

Responsibilities: _____

May we contact your previous supervisor for a reference? Yes ☐ No ☐

Military Service

Branch: _____ From: _____ To: _____

Rank at discharge: _____ Type of discharge: _____

Disclaimer and Signature

I certify that I have fully and accurately answered all questions and have given all information requested in this application, and I understand that any wrong or incomplete information on the form may disqualify me for further consideration for employment or, if discovered after I am hired, may be grounds for my immediate dismissal. I understand that all such information is subject to verification by the Water Oriented Recreation District of Comal County, and hereby give my consent to the Water Oriented Recreation District of Comal County to investigate my background and qualifications using any means, sources, and outside investigators at its disposal. I agree to undergo any type of drug and/or alcohol testing that the Water Oriented Recreation District of Comal County may require at any time. Finally, I understand that submission of this application does not necessarily mean that I will be hired. If I am hired, I understand that either the Water Oriented Recreation District of Comal County or I can terminate my employment at any time and for any reason, with or without cause and without prior notice.

Signature: _____ Date: _____

Printed Name: _____