

**MEETING MINUTES
COMAL COUNTY WATER ORIENTED RECREATION DISTRICT**

A Regular meeting of the **COMAL COUNTY WATER ORIENTED RECREATION DISTRICT** was held on the 17th Day of October 2018, at **5:30 PM** at the **WORD office**, 1928 Farm to Market Road 2673, Sattler, Comal County, Texas. All Board members and staff were in attendance with the exception of Jim Green.

5:30 PM CALL TO ORDER

Invocation and Pledge of Allegiance. **Led by Lynn Lindsay.**

WORKSHOP AGENDA:

1. Receive Manager's report on the following subjects:
 - River & Lake Conditions
 - Permit Holders
 - BBQ
 - KCLB Fall clean-up

ACTION AGENDA:

The following subjects will be discussed, considered, passed or adopted, to wit:

2. Public Comments.
3. Receive grant requests from the following entities/organizations:

Operation Float a Soldier - \$5,000.00

Motion to approve \$5,000 by Allen, second by Shane, MOTION CARRIED 6-0.

4. Receive report from Health & Sanitation committee and take action regarding contract extensions as needed for calendar year 2019 on the following contracts:
 - Contract # 1 – Boat ramps
 - Contract # 2 – FM 306
 - Contract # 3 – River Road
 - Contract # 4 – Upper River
 - Contract # 5 – Lower River A
 - Contract # 6 – Lower River B
 - Contract # 7 – Overlook Park
 - Contract # 8 – SCUBA

Motion by Allen to accept the recommendations from the Health & Sanitation committee and to renew all contracts for a one year term for 2019 with the existing contractors, with the exception of Contract # 6, which is to be awarded to the next lowest qualified bidder, Pristine Texas Rivers, second by Lynn, MOTION CARRIED 6-0.

5. Read, correct, and/or modify and approve the September 2018 financial reports.

Motion to approve by Jennifer, second by Jean, MOTION CARRIED 6-0.

6. Read, correct, and/or modify and approve the minutes of the Board meeting of September 19, 2018.

Motion to approve by Jennifer, second by Shane, MOTION CARRIED 5-0, Jean abstained.

7. Solicit agenda and workshop items for the November meeting from the public and Board.

NO ACTION.

EXECUTIVE SESSION, to discuss personnel matters and staff evaluations and pay rates, in accordance with Section 551.074, of the Texas Government Code.

ENTER Executive session at 6:02 PM. Back into Open session at 7:03 PM

8. Take action as needed from items discussed in Executive Session.

Motion by Doug to downgrade the General Manager position pay range, new range to be from \$100,000 to \$155,000, Assistant Manager pay range to remain at \$50,000 to \$90,000, and General Manager to receive a 3% COLA increase and a 4% merit increase for 2019, second by Shane, MOTION CARRIED 6-0.

Doug formed an Ad Hoc committee to convene in January for the purpose of revising Staff Job Descriptions and Employee appraisal forms.

9. Adjourn.

Motion to adjourn by Allen, Meeting adjourned at 7:06 PM.

I, Mike Dussere, Manager of the Water Oriented Recreation District of Comal County, do hereby certify that the above MEETING MINUTES of the Comal County Water Oriented Recreation District is a true and correct account of the proceedings of said meeting.

Dated this _____ day of _____ 2018

Attested: _____
Mike Dussere, Manager, W.O.R.D.