

**MEETING MINUTES
COMAL COUNTY WATER ORIENTED RECREATION DISTRICT**

A Regular meeting of the **COMAL COUNTY WATER ORIENTED RECREATION DISTRICT** was held on the 16th day of January 2019, at **5:30 PM** at the **WORD office**, 1928 Farm to Market Road 2673, Sattler, Comal County, Texas. **All Board members and staff were in attendance with the exception of Jim Green.**

5:30 PM CALL TO ORDER

Invocation and Pledge of Allegiance. **Led by Lynn Lindsay.**

ACTION AGENDA:

1. Elect a President, Vice President, Secretary, and Treasurer to serve as officers of the W.O.R.D. Board for a one year term as provided in the by-laws. **Motion by Shane to appoint Doug Carver as President, second by Jennifer, MOTION CARRIED 6-0. Motion by Doug to appoint a slate of officers as follows: Jennifer Bretzke as Vice-President, Shane Wolf as Treasurer, and Lynn Lindsay as Secretary, second by Allen, MOTION CARRIED 6-0.**

WORKSHOP AGENDA:

2. Discussion on Board Retreat.
3. Receive Manager's report on the following subjects: (See attached)
 - River & Lake Conditions
 - FUNFISH
 - Website
 - Canyon Dam walkway
 - Zebra mussel report

ACTION AGENDA:

The following subjects will be discussed, considered, passed or adopted, to wit:

4. Public Comments.
5. Consider approval of addendum to Overlook Park cleanup contract. **Motion to approve by Jennifer, second by Jean, MOTION CARRIED 6-0.**
6. Authorize signatory approval for Board Officers on bank accounts as required for continuation of WORD accounts at Wells Fargo Bank and Prosperity Bank. **Motion by Lynn to authorize signatory approval for Board officers as follows: Doug Carver, President; Jennifer Bretzke, Vice-President; Shane Wolf, Treasurer; and Lynn Lindsay, Secretary; for WORD of Comal County accounts at Wells Fargo and Prosperity banks. Second by Jennifer, MOTION CARRIED 6-0.**
7. Dismiss all standing committees. **Motion to dismiss committees by Shane, second by Allen, MOTION CARRIED 6-0.**
8. Appoint standing committee chairs, including ad hoc committees, with Board Members and citizen advisors, with provision to add additional committee members over the course of 2019. **Motion by Doug to re-appoint all committee members with the following**

changes: Add Jean to Health & Sanitation and Governmental Affairs, Shane to take over Chair of the Finance committee, Jennifer to take over Chair of Revenue & Permits.

9. Authorize Manager/Assistant Manager use of the WORD Imprest Fund, credit cards, the WORD trucks, WORD boats and equipment, and the authority to purchase items authorized in the approved 2019 Budget. **Motion to approve by Shane, second by Allen, MOTION CARRIED 6-0.**
10. Authorize fee schedule for legal services in 2019 with Gilman and Associates, PC. **Motion to approve by Shane, second by Jennifer, MOTION CARRIED 6-0.**
11. Authorize CPA Amy Shear use of facsimile signature stamps and WORD blank checks from Prosperity payroll Account for use as payroll and payroll taxes for 2019. **Motion to approve by Jennifer, second by Jean, MOTION CARRIED 6-0.**
12. Discuss and consider changes to Board meeting schedule for 2019 dates. **Motion by Jennifer, second by Jean, to move the February Board meeting to a new date of February 13th, 2019, MOTION CARRIED 6-0.**
13. Read, correct, and/or modify and approve the November, December, and Fiscal year 2018 financial reports and authorize submittal of said reports, 2018 receipts and invoices to ABIP, PC, for Financial compilation and submittal to Comal County Auditor's office. **Motion to approve by Shane, second by Lynn, MOTION CARRIED 6-0.**
14. Read, correct, and/or modify and approve the minutes of the Board meeting of November 21st, 2018. **Motion to approve by Jennifer, second by Shane, MOTION CARRIED 6-0.**
15. Solicit agenda and workshop items for the February meeting from the public and Board.

NO ACTION.

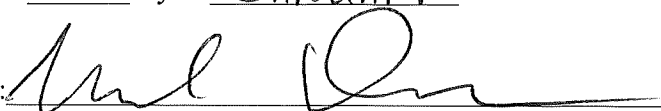
EXECUTIVE SESSION, as authorized by Texas Local Government Code, Chapter 551.071, for consultation with attorney to receive legal opinion.

NO EXECUTIVE SESSION.

16. Take action as needed on items discussed in executive session. **NO ACTION.**
17. Adjourn. **Motion to adjourn by Shane, Meeting adjourned at 6:43 PM.**

I, Mike Dussere, Manager of the Water Oriented Recreation District of Comal County, do hereby certify that the above MEETING MINUTES of the Comal County Water Oriented Recreation District is a true and correct account of the proceedings of said meeting.

Dated this 17 day of JANUARY 2019

Attested: 
Mike Dussere, Manager, W.O.R.D.